

Abbey Grange Church of England Academy
PTA Meeting

Monday, 7 November 2016, at 7.30pm

Minutes

<u>REF</u>	<u>Notes</u>	<u>Actions</u>
1.	<p>Present: Mandy Bell (Chair), Sarah Loughman (Minutes), Karen Simkins, Tricia Stoddart, Janet Bove, Sarah Devlin, Stephanie Cassidy, Tonia Cranston, Mohamed Kamara</p> <p>In Attendance: Lynda Walker, Head of Pastoral Care, Abbey Grange</p> <p>Apologies: Marion Kemp, Jo Waterhouse, Richard Rastrick</p>	
2.	<p>Welcome: Mandy Bell (Chair) opened the meeting and welcomed all present.</p>	
3	<p>Minutes of last meeting and matters arising: Minutes of the last meeting (11.10.16) were agreed as accurate and matters arising were all covered in the agenda.</p>	Minutes agreed
4.	<p>Treasurers Update: Sarah Devlin gave the update as follows:</p> <p>Balance in bank £2,206.75</p> <p>It was agreed at the last meeting that another Candy Floss machine should be purchased for use at the Winter Fayre and this has now been bought.</p>	
5.	<p>Winter Fayre: Steph reported that Jane Grant will organise the café and Steph will purchase the food for the café.</p> <p>Lynda is checking the sound system with Alistair Marshall.</p> <p>There is one spare space re stalls and a message will be put on Facebook to advertise this to see if anyone knows of anyone who would like to take up a stall. Facebook can also be used to ask for donations and to advertise the Fayre.</p> <p>Beat the Goalie – the sports hall will not be used at the Fayre due to mock GCSE's being held on the Monday. Therefore, it is unlikely that this stall can go ahead.</p> <p>An email will be sent to Jo in the School Office to ask staff and parents if they can donate items for the Fayre. A box will be placed in the staffroom for items. Sarah D will organise this.</p> <p>Lynda will remind students if they can donate items for the Rainbow Tombola.</p> <p>The Fayre will be advertised at the next Parents Evenings on 15 and 24 November and also posters will be put up in local areas and in forms by students.</p>	PTA members to publicise the Fayre using posters which were circulated at the meeting, and also share on Facebook
6.	<p>Promotion of the Parent Council and the PTA</p> <p>Mandy reported that she had received a request from the Parent Council about how more parents needed to be involved in the PC. It</p>	

	<p>had been agreed that T-shirts should be printed to identify PC and PTA members at key events, such as Parents Evenings.</p> <p>We need to widen out the relationship between the PC and the PTA and also encourage more parents to be involved, particularly when new students start in year 7.</p>	
6.	<p>Refreshments Rota: KS said that there were two parents evenings in November:</p> <ul style="list-style-type: none"> • 15 November • 24 November 	KS will ask for volunteers.
10.	<p>Any Other Business:</p> <p>No other business was discussed.</p>	
11.	<p>Date of Next Meeting: Tuesday, 10 January 2017, at 7:30.</p>	