



Abbey Grange Church of England Academy
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Executive Principal: Mrs Carol Kitson, BA (Hons) MA
 Principal: Mr Jon Norden, BA (Hons) MA



June 2017

Dear Parent/Carer

The Department for Education legislation regarding the use of biometrics in schools states that we must have written permission from a parent/carers to allow students to use the biometric facility on the cashless catering system currently being used in school.

If you choose not to have your son/daughter registered on the biometric system a 4 digit PIN Code will be allocated. Please note that PIN Codes do not have the same level of security and it will be your son/daughter's personal responsibility to remember the code and keep it secure at all times.

The generic daily spend limit will be £5.00 from September 2017. This limit will be applied to your son/daughter's account unless you specify otherwise on the slip below.

Please complete the reply slip below and return it to the General Office on or before the new parent's evening on Wednesday 28th June. Once received we will update our records and your son/daughter will be able to use the biometric system from September 2017.

If you require any further information regarding biometric data or our cashless system please send your query via email to jgrant@abbeygrangeacademy.co.uk.

Yours faithfully

J Grant
 Miss J Grant
 Assistant Finance Director

Abbey Grange Church of England Academy

Name of Student.....

Year Group..... Form..... Daily Spend Limit £.....

I confirm that I wish for my son/daughter **TO / NOT TO*** use Biometrics for the Cashless Catering System from September 2017. I understand that I may withdraw my son/daughter's registration at any time in writing. **(*Please delete as appropriate)**

Name of Parent/Carer..... Relationship to Student.....

Signed..... (Parent/Carer) Date.....

PLEASE RETURN THIS FORM TO THE GENERAL OFFICE BY WEDSDAY 28th JUNE 2017

