

Abbey Grange Church of England Academy
PTA Meeting

Monday, 20 March 2017, at 7.30pm

Minutes

<u>REF</u>	<u>Notes</u>	<u>Actions</u>
1.	<p>Present: Mandy Bell (Chair), Marion Kemp, Sarah Devlin (Treasurer), Tonia Cranston, Sarah Loughman (Minutes), Janet Bove, Karen Simpkin, Stephanie Cassidy</p> <p>In Attendance: Lynda Walker, Head of Pastoral Care</p> <p>Apologies: None received</p>	
2.	<p>Welcome: Mandy Bell (Chair) opened the meeting and welcomed all present.</p>	
3.	<p>Minutes of last meeting and matters arising: Minutes of the last meeting (6.2.17) were agreed as accurate and matters arising were all covered in the agenda, except for the following:</p> <ul style="list-style-type: none"> • PTA member T-shirts were distributed at the meeting • Mandy has asked school when exams will be held in November this year, and then have the Winter Fayre on another date to avoid a clash of dates. School do still not have the dates as yet. Provisional date for Winter Fayre is Saturday, 18 November 2017 	Minutes agreed
4.	<p>Treasurers Update: Sarah Devlin gave the update as follows:</p> <p>Balance in bank: £3526.91</p> <p>Allocated Funds Astro Turf Fund £650 100 Club £500</p> <p>Available funds £2376.91</p> <p>£118 banked but not yet cleared on the most recent statement.</p>	
5.	<p>100 Club</p> <p>The draw took place for the 100 Club. Winners as follows:</p> <p>No 6 – Joseph Carr, Year 8 Bolton No 80 – Christa Sung, Year 7 Bolton</p>	
6.	<p>Refreshments Rota: Next Parents Evenings:</p> <ul style="list-style-type: none"> • 25 April (Year 7) • 10 June General Synod Event – 9.30 – 13.00 (please note that this is a Saturday). Mandy to confirm if this is going ahead. • 28 June (New Parents Evening and second hand uniform will be on sale) • 4 July (Year 9) 	Karen Simpkins will ask for volunteers to serve refreshments and also to add Marion Kemp and Steph Cassidy to the group email re volunteering for parents evenings

7.	<p>Spring Raffle:</p> <p>The Spring Raffle was agreed to be held on 19th May. Tickets going on sale on Parent Pay from 18 April.</p> <p>PTA members to bring raffle prizes to the PTA meeting on 24 April and also ask staff to make donations, which they can leave in the school office.</p> <p>SL circulated the list of suggested items for the Raffle to bring to the next meeting.</p>	<p>Sarah Loughman to liaise with Tonia Cranston and Jane in the school office.</p> <p>All Members.</p>
8.	<p>Second Hand Uniform</p> <p>The supplies of second hand uniform are now quite low. Lynda Walker has now sent a text to parents asking for any donations of second hand uniform. Donations of blazers and girls trousers would be particularly welcome!</p>	
9.	<p>Any Other Business:</p> <p>Requests received from Tracy Wood on Behalf of school; Would the PTA donate £1500 to the Hardship Fund Academic year 2017 /18 made up as previously :</p> <p>£1,000 to the Hardship Fund £500.00 to the French Trip</p> <p>Also, 2 tickets @ £25 to the Year 11 Prom These were agreed.</p> <p>AGM next meeting – please email Mandy to describe the key features of any role you have in the PTA and whether you are happy to continue doing it. It was noted that Jo Waterhouse cannot do the Silent Auction at the Christmas Fayre this year as her daughter will have left school and she will no longer be a member of the Parent Council/PTA.</p> <p>It was noted that we need to encourage more parents to become members of the PTA.</p> <p>Marion said that we needed to update the PTA section of the school website to include how much we raised in the Winter Fayre and what the money raised was used for and also to regularly update re the 100 Club Winners.</p>	<p>Mandy Bell</p> <p>All members</p> <p>All members</p> <p>Mandy Bell</p>
10.	<p>Date of Next Meeting: Monday 24 April at 7:30. This meeting will also be the Annual General Meeting and John Norden will be attending. Minutes of the last AGM will be needed.</p>	<p>Mandy Bell to circulate minutes of last AGM.</p>